



सत्यमेव जयते

**Serious Fraud Investigation Office  
Government of India  
Ministry of Corporate Affairs**

Information under section 4(1) (b) of the Right to Information Act, 2005

## 1. The particulars of organization, functions and duties;

Serious Fraud Investigation Office is a new organization. It started functioning from 1<sup>st</sup> October 2003 only. This organization was set up in the backdrop of recent stock market scams, failure of non financial banking companies, phenomena of vanishing companies and plantation companies.

The Government approved setting up of this organization on 9<sup>th</sup> January 2003 on the basis of the recommendations made by the **Naresh Chandra Committee** which was set up by the government on 21<sup>st</sup> August 2002 on corporate governance. This committee *inter alia* had made following recommendations on setting up of Serious Fraud Office:-

- *A Corporate Serious Fraud Office (CSFO) should be set up in the department of Company Affairs with specialists inducted on the basis of transfer/deputation and on special term contracts.*
- *This should be in the form of a multi-disciplinary team that not only uncovers the fraud, but is able to direct and supervise prosecutions under various economic legislations through appropriate agencies.*
- *There should be a Task Force constituted for each case under a designated team leader.*
- *In the interest of adequate control and efficiency, a Committee each, headed by the Cabinet Secretary should directly oversee the appointments to, and functioning of this office, and coordinate the work of concerned departments and agencies.*
- *Later, a legislative framework, along the lines of the SFO in the UK, should be set up to enable the CSFO to investigate all aspects of the fraud, and direct the prosecution in appropriate courts.*

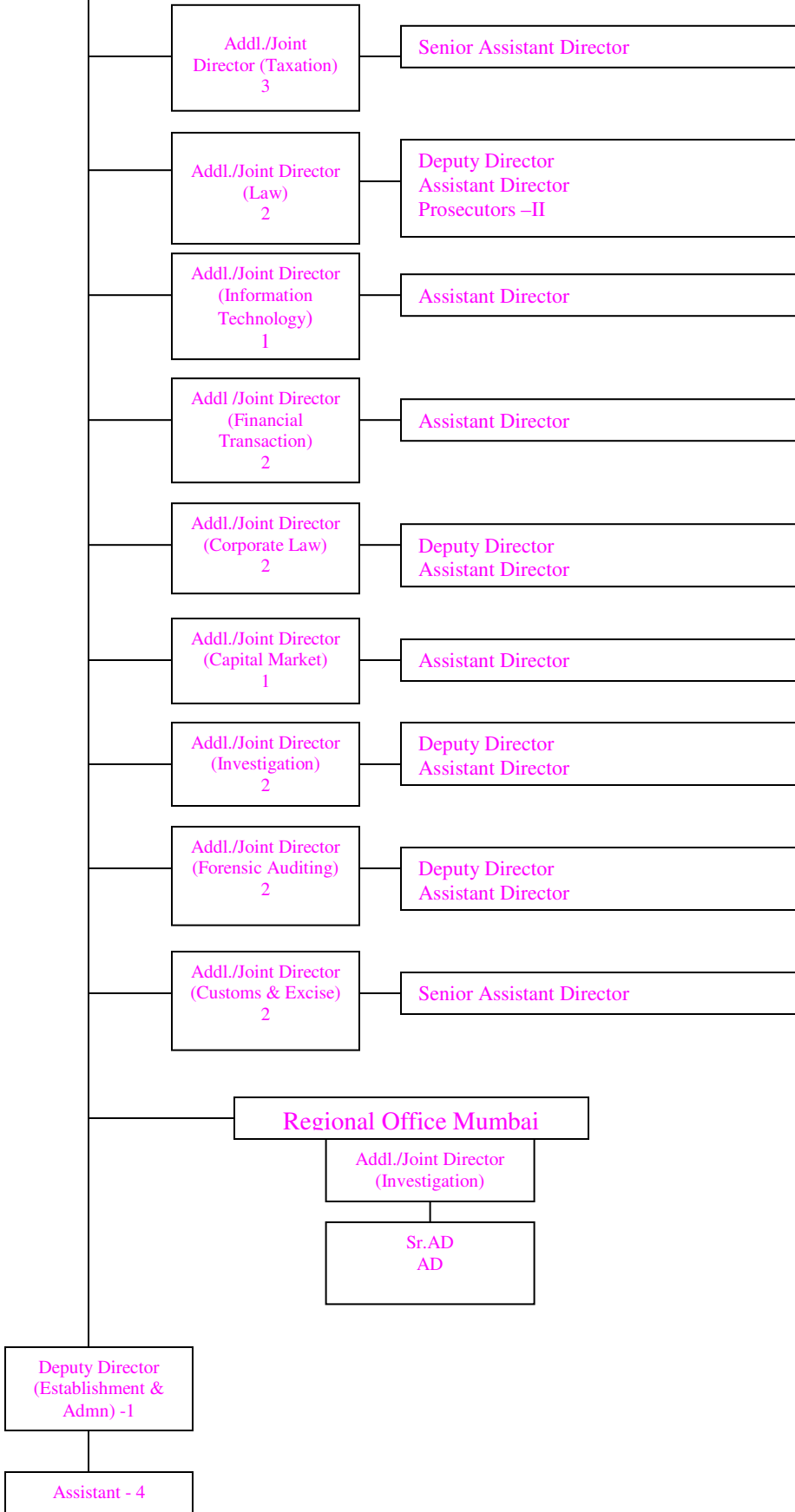
The resolution constituting this office was issued by the Government on 2<sup>nd</sup> July 2003.

This organization has one regional office at Mumbai which started functioning from October 2004.

The Serious Fraud Investigation Office is a multi-disciplinary organization having experts from financial sector, capital market, accountancy, forensic audit, taxation, law, information technology, company law, customs and investigation. These experts have been taken from various organizations like banks, Securities & Exchange Board of India, Comptroller and Auditor General and concerned organizations and departments of the Government.

Director  
SFIO

**Organizational Structure**



The Charter of SFIO was issued by the Government on 21<sup>st</sup> August 2003 and is at Annexure.

This is a new organization and does not have separate statute to govern it for the present and in the interim period the investigations are being carried out under the provisions of Companies Act 1956, under sections 235 to 247.

This organization takes up investigation of the cases of alleged frauds referred to it by the Central Government under section 235 / 237 of the Companies Act 1956.

The criteria for referring the cases to the Serious Fraud Investigation Office by the Central Government is as under:-

- i) complexity and having inter-departmental and multi-disciplinary ramifications;*
- ii) substantial involvement of public interest to be judged by size, either in terms of monetary misappropriation or in terms of persons affected, and;*
- iii) the possibility of investigation leading to or contributing towards a clear improvement in systems, laws or procedures.*

The Central Government is empowered under the provisions of sub-section (1) of section 235 of the Companies Act, 1956 to appoint one or more competent persons as Inspectors to investigate the affairs of a company and to report thereon in such manner as the Central Government may direct where a report has been made by the Registrar under sub-section (6) of section 234.

Similarly, the Central Government under the provisions of section 237 of the Companies Act 1956 shall appoint one or more competent persons as Inspectors to investigate the affairs of the company and to report thereon in such manner as the Central Government may direct if –

- (a) the company, by special resolution; or the Court, by order declares that the affairs of the company ought to be investigated by an inspector appointed by the Central Government.
- (b) in its opinion or in the opinion of the Company Law Board there are circumstances suggesting that (i) that the business of the company is being conducted with intend to defraud its creditors, members or any other persons or otherwise for a fraudulent or unlawful purpose, or in a manner oppressive of any of its members, or that the company was formed for any fraudulent or

unlawful purpose; (ii) that persons concerned in the formation of the company or the management of its affairs have in connection therewith been guilty of fraud, misfeasance or other misconduct towards the company or towards any of its members; or (iii) that the members of the company have not been given all the information with respect to its affairs which they might reasonably expect, including information relating to the calculation of the commission payable to a managing or other director or the manager, of the company.

## **II) The powers and duties of the officers and employees .**

Investigations in this organization are carried out under the provisions of section 235 to 247 of the Companies Act. The Central Government appoints one or more officers of this organization as Inspector for investigation of the concerned case. The powers of the Inspector for carrying out the investigation as contained in section 239, 240 and 240 (A) of the Companies Act are as follows:-

- 1) The provisions of section 239 of the Companies Act, 1956 provide that if an Inspector appointed under the provisions of section 235 or 237 to investigate the affairs of the company thinks it necessary for the purposes of his investigation to investigate also the affairs of –
  - (a) any other body corporate which is, or has at any relevant time been the company's subsidiary or the holding company, or a subsidiary of its holding company, or a holding company of its subsidiary; or
  - (b) any other body corporate which is, or has at any relevant time been managed by any person as managing director or as manager, who is, or was at the relevant time, the managing director or the manager of the company; or
  - (c) any other body corporate which is, or has at any relevant time been, managed by the company or whose board of directors comprises of nominees of the company or, is accustomed to act in accordance with the directions or instructions of the company, or any of the director of the company, or any company, any of whose directorships is held by the employees or nominees of those having; the control and management of the first mentioned company; or
  - (d) any person who is or has at any relevant time been the company's managing director or manager, the Inspector shall subject to the prior approval of the Central Government have power so to do and shall report on the affairs of the other body corporate or of the managing director or manager, so far as he thinks that the results of his

investigation thereof are relevant to the investigation of the affairs of the first mentioned company.

- 2) The provisions of section 240 of the Companies Act, 1956 bestow the power to Inspector so appointed (a) to call all officers and other employees and agents of the company to preserve and produce before him or any person authorized by him in this behalf with the previous approval of the Central Government, all books and papers of, or relating to, the company or, as the case may be, or of relating to the other body corporate which are in their custody or power and (b) with the prior approval of the Central Government may require any body corporate other than a body corporate first one to furnish such information to, or produce such books and papers before him or any persons authorized by him in this behalf (with the previous approval of the Government) as he may consider necessary if the furnishing of such information or production of such books and papers is relevant or necessary for the purposes of his investigation.
- 3) Under the provisions of section 240A of the Act where the Inspector has reasonable ground to believe that the books and papers of, or relating to any company or other body corporate or managing director or manager of such company or body corporate may be destroyed, mutilated, altered, falsified or secreted, he may make an application to the Magistrate of the First Class or, as the case may be, the Presidency Magistrate, having jurisdiction for an order for the seizure of such books and papers.

### **III. The procedure followed in decision making process, including channels of supervision and accountability;**

As the investigations are carried out under the provisions of the Companies Act, as stated in the preceding paragraphs, the Officer of SFIO appointed as Investigating Officer (IO) by the Government has the final say in the matter related to investigation. The working groups of the officers constituted by the Director, SFIO in consultation with the IO, to assist the Investigating Officer are required to render him all possible assistance in the respective areas of their specialization so that the issues are examined from a multidisciplinary angle. He supervises the entire investigation and coordinates with subject specific team leaders in the matters related thereto. The Investigating Officer, after conclusion of his investigation, submits the Investigation Report to the Central Government in the Ministry of Corporate Affairs.

For smooth functioning of the administration of the office, the Director has been declared 'Head of the Department' (HOD). He exercises the powers of HOD. He is assisted in this task by one of the Additional Directors who has been given the charge of Administration. Under him there is an administration unit headed by a Deputy Director who is assisted by two Assistants.

**IV The norms set by it for the discharge of its functions;**

For each investigation that is to be carried out by the officers of this organization, the Central Government while ordering the same assigns a time frame. The investigation has to be completed within that time frame. The subject specific groups of officers which render necessary assistance to the Investigating Officer have to examine the issues involved in the case within a given time frame and give requisite inputs to the Investigating Officer.

**V. The rules, regulations, instructions, manuals and records used by the employees for discharging functions;**

Since the organization is engaged in investigation, the law governing investigation and other related laws such as Criminal Procedure Code, Evidence Act, various manuals and Laws on taxation, import and export, banking, stock market etc., are used by the officers of this organization.

**VI. Statement of the categories of the documents held by it or under its control.**

The documents that are held by this organization are those collected for the investigation of the case concerned.

**VII. The particulars of any arrangement that exists for consultation with, or representation by the members of the public, in relation to the formulation of policy or implementation thereof;**

The work of this organization is confined to investigation of fraud cases only. No policy formulation / its implementation is in the charter of its duties presently.

**VIII. Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted by it. Additional, information as to whether the meetings of these are open to the public, or the minutes' of such meetings are accessible to the public;**

No Board or Council or Committee has been constituted by the SFIO.

**IX. Directory of its officers and employees;**

The telephone directory of officers and employees of this organization is as under:-

**PABX No. 0091 11 24369242/24369244-46 Fax 00 91 11 24365809**

<b>Name of the Officer</b>	<b>Telephone number [Office]</b>	<b>PABX</b>
Shri Anuj Kumar Bishnoi, Director	24365787	101, 150
Rajesh Sharma, Joint Director (FA-I)	24369243	105
Shri N.K. Bhola, Additional Director (CL)	24369592	201
J.K. Teotia, Additional Director (FA-II)	24365471	202
Smt. Sunita Kejriwal, Additional Director (Tax. I)	24369505	107
Dr. Jagannath Dass, Additional Director (IT)	24369247	109
R. K. Rawat, Additional Director (Law)	24369595	205
Shri Devi Sharan Singh, Additional Director (Tax.II)	24366026	203
Shri P. R. Lakra, Additional Director (C & CE)	24369248	106
Dr. Baljit Singh, Additional Director (Investigation)	24369254	110

**SENIOR ASSISTANT DIRECTORS**

P.P.Singh, Senior Asstt. Director	--	140
Ms. Anisha Ghei, Sr. Asstt. Director	--	217
Ms.Indrani Sen Choudhree, Sr. Assistant Director	---	132

**ASSISTANT DIRECTORS**

R.S. Chaudhury, Assistant Director	--	146
Giriraj Singh, Asstt. Director	--	145
S.K. Gaur, Asstt. Director	--	121
Sudhir Mehta, Assistant Director	--	143
R.K. Tiwari, Assistant Director	--	142
Rabi Barua, Asstt. Director	--	141
Ajay Kumar, Prosecutor-II	--	139
S.C. Sarsonia, Asstt. Director	--	138
K.S. Verma, Asstt. Director	--	136
N.K. Chaudhury, Assistant Director	--	137
Anupam Vashishta, Asstt. Director	--	134
N.K.Chaudhury, Assistant Director	--	137
Shobhit Gupta, Asstt. Director	--	135

A.K. Verma, Asstt. Director	--	133
Anupam Vashishta, Asstt. Director	--	134
M.O. Roy, Assistant Director	--	210
I.H. Ansari, Jr. AG of ICLS	--	214
Pramod Beri, Assistant Director	--	212
B.S. Negi, Assistant Director	--	215
K.S. Nagar, Assistant Director	--	218
P.K. Khanna, Assistant Director	--	213
Harpreet Kaur, Assistant Director	--	206
Sonjoy Banerjee, Assistant Director	--	133/216
<b>Private Secretary / Personal Assistants</b>		
Jayavalli A.V., PS to Director	24365787	103 &104
Samsher Singh, PA to Director	24365787	102 &104
Ajay Kumar, PA to Additional Director (Investigation)	--	118
Shyam Singh, PA to Addl. Director (CL)	--	120
K.S. Bisht, PA to Additional Director (Tax.II)	--	119
K.S. Bisht, PA to Additional Director (Law)	--	119
Mihir Dey, PA to Addl. Director (Law)	--	112
Ms. Rashmi Panda, PA to Additional Director(C&CE)		

#### **ADMINISTRATION**

R.Selvakumar, Assistant	24369593	219
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#### **MUMBAI OFFICE**

Everest Building, 6<sup>th</sup> Floor, 100 Marine Drive, N.S Marg, Mumbai

Shri O.A. Mao, Addl. Dir. (Taxation) Mumbai Office	022-22022240 022-22022241	
Ms.Sunita Langstieh , Sr. Asstt. Director, Mumbai Office	022-22022240 022-22022241	--
Ms. Sindhu Ramesh, P.A. , Mumbai Office	022-22022240 022-22022241	

**X. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;**

The monthly emoluments received by the officers of this organization are given below.

**List of officers at SFIO headquarters, New Delhi and their basic pay and total emoluments**

Sl.No.	Name of the Officers S/Shri./Smt.	Designation	Basic Pay Rs.	Total Emolument Rs.
1.	Anuj Kumar Bishnoi	Director	73910	116039
2.	O.A. Mao	Addl. Director	52900	79234
3.	Jagannath Dass	Addl. Director	57450	73993
4.	N.K. Bhola	Addl. Director	51620	73365
5.	R K Rawat	Addl. Director		
6.	Rajesh Sharma	Joint Director	50390	75569
7.	Ms. Sunita Kejriwal	Joint Director	48920	59547
8.	Puneet Rastogi	Joint Director	47490	57088
9.	J.K. Teotia	Joint Director	48920	73423
10.	S.D. Samant	Joint Director	16500	43953
11.	Smt. Anisha Ghei	Sr. Asstt. Director	22530	38403
12.	P.P. Singh	Sr. Asstt. Director	22530	38403
13.	Ms. Indrani Sen Chaudhree	Sr. Asstt. Director	20880	35829
14.	Ms. Sunita Langstieh	Sr. Asstt. Director	22040	37638
15.	Dinesh Kumar	Assistant Director	10500	32130
16.	S.C. Sarsonia	Assistant Director	10500	33180
17.	S.K. Gaur	Assistant Director	10500	33180
18.	Sudhir Mehta	Assistant Director	10500	32130
19.	Rabi Barua	Assistant Director	23290	37259
20.	Sonjoy Banerjee	Assistant Director	21500	35721
21.	Ashwine Rathore	Assistant Director	24060	38384
22.	Girraj Singh	Assistant Director	20920	33799
23.	V.P. Verma	Assistant Director	21020	33945
24.	B.S. Negi	Assistant Director	21330	28499
25.	Pramod Beri	Assistant Director	21730	34982
26.	M.O. Roy	Assistant Director	20920	35891
27.	K.S. Nagar	Assistant Director	21330	34398
28.	Anupam Vashista	Assistant Director	20500	34211
29.	P.K. Khanna	Assistant Director	22130	35566
30.	I.H. Ansari	Assistant Director	21940	35288

31.	N.K.Chaudhary	Assistant Director	17630	30759
32.	R.S.Chaudhury	Assistant Director	20940	27546
33.	Ashok Kumar Verma	Assistant Director	21110	34077
34.	Harpreet Kaur	Assistant Director	27510	43877
35.	Jayavalli A.V.	Private Secretary	20670	28710
36.	R.Selvakumar	Assistant	16510	21008
37.	Ms.Krishna Mukherjee	Assistant	17130	21727
38.	Smt. Vidya Malik	Personal Assistant	19350	24302
39.	Samsher Singh	Personal Assistant	17570	29265
40.	Shyam Singh	Personal Assistant	18640	23878
41.	Ajay Kumar	Personal Assistant	15780	24895
42.	K.S. Bisht	Personal Assistant	15070	23858
43.	Mihir Dey	Personal Assistant	18050	22794
44.	Smt.Sindhu Ramesh	Personal Assistant	16510	21008

**XI. The budget allocated to each of its agency, including the particulars of all plans proposed expenditures and reports on disbursements made;**

The budgetary allocation of SFIO for the year 2008-09 is Rs. 39414000.00(non plan). The budget is only for meeting the administrative expenses, salaries, traveling etc.

**XII. The manner of execution of subsidy programmes, including the amounts allocated and the details and beneficiaries of such programmes;**

This item does not apply to SFIO.

**XIII. Particulars of recipients of concessions, permits or authorizations granted by it;**

The organization does not discharge any such function.

**XIV. Details of the information available to, or held by it, reduced in an electronic form;**

As stated in para- 6 no information is held by this office but for the material that is collected for the purpose of investigation.

**XV. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

For obtaining information there is a website of SFIO [www.s fio.nic.in](http://www.s fio.nic.in)  
No library or reading room is maintained by this office for public use.

**XVI. The names, designations and other particulars of the Public Information Officers.{S.4(1)(b)}**

Smt. Sunita,Kejriwal Additional Director, (Tax) has been appointed for the SFIO as public information officer. His address and telephone number are as under.

Smt. Sunita Kejriwal,  
Additional Director (Tax)  
Serious Fraud Investigation Office  
Ministry of Company Affairs,  
2<sup>nd</sup> Floor, 'B' Wing,  
Paryaveran Bhawan,  
CGO Complex,  
Lodhi Road,  
New Delhi,  
India

Tel. No. – 00 91 11 24366026  
Fax No.– 00 91 11 24365809

No. 5/02/2003-SFIO  
Government of India  
Ministry of Finance  
Department of Company Affairs

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5<sup>th</sup> Floor, 'A' Wing, Shastri Bhavan,  
Dr. R.P. Road, New Delhi – 110001  
Dated, the 21<sup>st</sup> August, 2003

To  
Director  
Serious Fraud Investigation Office,  
Department of Company Affairs  
New Delhi – 110 001.

Subject : **Charter of Serious Fraud Investigation Office.**

1. The Government has set up the Serious Fraud Investigation Office (SFIO) under the Department of Company Affairs, Ministry of Finance to professionally investigate white-collar crimes vide Resolution No. 45011/16/2003-Admn I dated 2<sup>nd</sup> July 2003,

2. In continuation of the aforesaid Resolution, the responsibilities and functions of the SFIO will include, but not be limited to, the following :-

- a) The SFIO is expected to be a multi-disciplinary organization consisting of experts in the field of accountancy, forensic auditing, law, information technology, investigation, company law, capital market and taxation for detecting and prosecuting or recommending for prosecution white-collar crimes/frauds.
- b) The SFIO will normally take up for investigation only such cases, which are characterized by –
  - i) complexity and having inter-departmental and multi-disciplinary ramifications ;
  - ii) substantial involvement of public interest to be judged by size, either in terms of monetary misappropriation or in terms of persons affected, and;
  - iii) the possibility of investigation leading to or contributing towards a clear improvement in systems, laws or procedures.

- c) The SFIO shall investigate serious cases of fraud received from Department of company Affairs. SFIO may also take up cases on its own, subject to para (d) below. The SFIO would make investigation under the provisions of the Companies Act, 1956 and would also forward the investigation reports on violations of the provisions of other acts to the concerned agencies, for prosecution / appropriate action.
  - d) Whether or not an investigation should be taken up by the SFIO would be decided by the Director SFIO, who will be expected to record the reasons in writing. These decisions will be further subject to review by a coordination committee which has been constituted vide Order No. 5/15/2003-SFIO dated 16.04.2005.
3. The Director, SFIO has already been designated Head of the Department for financial and administrative purposes.
4. SFIO is expected to be set up as a modal office with state of the art facilities.
5. It may outsource work to professional agencies, on case to care basis, subject to be condition of compliance of relevant rules of the Government.

Sd/-  
(Rajiv Mehrishi)  
Joint Secretary to the Government of India