

Government of India
Ministry of Corporate Affairs
SERIOUS FRAUD INVESTIGATION OFFICE
B-3 wing, 2nd Floor, Paryavaran Bhavan,
CGO Complex, Lodi Road, New Delhi - 110 003

Serious Fraud Investigation Office [SFIO] invites the sealed tender to award Annual Maintenance Contract for Air Conditioners for a period of one year extendable for one more year on satisfactory completion from the authorized service providers/dealers/contractors of Voltas/LG make. The interested parties may download the detailed terms and conditions from the office website **www.sfiio.nic.in** and apply in the prescribed format on or before 25th April, 2011.

(N.K. Chaudhary)
Assistant Director (Inv & Admn)

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Serious Fraud Investigation Office

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CGO Complex, Lodi Road, New Delhi - 110 003

Dated - 25th March, 2011

Tender Document

Serious Fraud Investigation Office [SFIO] invites the sealed tender to award Annual Maintenance Contract for Air Conditioners for a period of one year extendable for one more year on satisfactory completion from the authorized service providers/dealers/contractors of Voltas/LG make. Last date of submitting the sealed tenders is 25th April, 2011. The detailed terms and conditions and format of tender are as under:-

1. The AMC would be for the period of one year from 1.5.2011 to 30.4.2012.
2. The firm submitting rate quotations should be an authorized service provider/dealer/distributor of Voltas / LG.
3. The rates for the maintenance should be quoted for both Voltas and LG.
4. Checking and servicing the unit will be done by the company four times in a year;
5. Attending to the unit when called upon during normal working hours
6. Repairing the unit or parts thereof, as also overhauling the unit, free of charge in service station, if required, as a result of fair wear and tear during the AMC period;
7. Providing a service unit as and when available, free of charge, during repair/overhaul for the unit in company's service station.

8. The bid security is Rs. 10,000/- for every interested party which is in form of Account Payee Demand Draft or Banker Cheque in favour of Pay & Accounts Officer, Ministry of Corporate Affairs Payable at New Delhi. The tenders submitted without security bid will not be entertained.
9. Supplying free of charge all spares and materials, which are needed for the unit as a result of fair wear and tear during AMC; Only genuine spare parts should be used.
10. Attending to urgent breakdown calls, not involving spare parts replacement, during normal working hours on holidays & Sundays except on national holidays;
11. All complaints should be attended to on the same day they are reported;
12. An expert engineer will be deputed by your company immediately for service/repairs etc. on receipt of call/complaint from SFIO;
13. The annual fee for maintenance service is payable bi-annually.
14. The air filter of the room air conditioner must be cleaned at regular intervals
15. The company has the option to terminate the maintenance service if the room air conditioner is serviced repaired by any part other than themselves or their authorized dealers, in case of change of ownership or for any reason whatsoever;
16. A 'fall clause' will be effective to the approved rates. i.e. if your company undertakes identical works in other Ministries / Departments at rates lower than the rates approved by this office, your company will have to charge at those rates from this office also.
17. The ACs normally required to be repaired in office premise only. In exceptional cases when the ACs cannot be repaired in the office premises

and required to be taken to the service section of the company, the SFIO will not make any payment towards charge and the expenses for the to and from transportation of the machine should be borne by your company.

18. The SFIO expects efficient and prompt service from your company on which no compromise will be made.

19. The AMC will be given on 'as is where is' basis. The tendering party shall inspect the ACs in this office before submitting their tender documents and submit their rates accordingly. In no case, any repair charges will be paid for any repair work done immediately after awarding of the contract.

20. The tendering party shall specifically mention the parts which shall be covered under the AMC.

21. The tendering party shall also quote the rates [also mentioning the service tax, if any] for gas filling, compressor replacement, etc. [for each type of AC] separately, in case they are not covered under the AMC. The charges for such works, if any undertaken during the year, shall be paid at such rates quoted by the tenderer. In no case, any upward revision in such charges will be allowed during the currency of the contract.

22. The tender will be awarded to a single party for all the ACs on the basis of consolidated financial bid quoted by the parties. The consolidated amount will be compared after including service tax and other applicable taxes, if any.

(N. K. Chaudhary)
Assistant Director [Inv/Admn]
TEL: 24369242

Format:

Quantity	Particulars	Rate	Amount (Rs.)
1st wing			
18	1.5 ton Window Type AC – Voltas RAC [including 2 Casette Type and 3 Window ACs fitted With reverse cycle valve for heating and Cooling]		
03	1.5 ton Window Type AC – LG RAC		
02	1.5 ton high Wall Split AC – Voltas		
04	3.0 ton split Type AC		
Second Wing			
13	1.5 ton AC – LG make		
02	2.0 ton Casette type AC – LG make		
02	2.0 TR venture slime line air conditioner		
	Sub Total		
	Applicable VAT		
	Applicable Service Tax		
	Total		